

SOUTH DAKOTA BOARD OF REGENTS

Academic and Student Affairs
Consent

AGENDA ITEM: 6 – E
DATE: July 31 – August 2, 2023

SUBJECT

Inactive Status and Program Termination Requests – NSU & USD

CONTROLLING STATUTE, RULE, OR POLICY

[AAC Guideline 2.12](#) – Programs on Inactive Status

[AAC Guideline 2.13](#) – Program Termination

BACKGROUND / DISCUSSION

Northern State University has submitted a request asking that the following programs be terminated (see Attachment I).

- Degree Program: Art (BA)
Justification: The Art department curriculum offers BFA degrees in traditional studio art and digital media. The BA in Art is redundant and is no longer needed for the art department’s mission and purposes.
- Degree Program: Business Administration (AS) – Specialization in Business Administration
Justification: The business administration specialization is no longer necessary to differentiate from the MIS specialization under the AS-Business Administration program, as the MIS specialization was recently terminated. Moving forward, only the stand-alone AS degree in Business Administration degree will be retained.

The University of South Dakota has submitted a request asking that the following programs be inactivated (see Attachment II).

- Degree Program: Chemistry (BS) – Chemistry Coordinate Specialization
Justification: USD will offer this curriculum under the stand-alone BS in Chemistry program and will be inactivating the specialization. Current students will be migrated to the new program, which will not have any impact on their required coursework.

IMPACT AND RECOMMENDATION

Board staff recommends approval.

ATTACHMENTS

Attachment I – NSU Program Termination Requests

Attachment II – USD Program Termination Requests

DRAFT MOTION 20230731_6-E:

I move to approve the program termination and inactivation requests from NSU and USD, as presented in Attachments I and II.



SOUTH DAKOTA BOARD OF REGENTS ACADEMIC AFFAIRS FORMS

Program Termination or Placement on Inactive Status

Use this form to request termination or inactive status for an existing program (graduate program, undergraduate major or minor, certificate, or specialization). The Board of Regents, Executive Director, and/or their designees may request additional information about the proposal. After the university President approves the proposal, submit a signed copy to the Executive Director through the system Chief Academic Officer. Only post the form to the university website for review by other universities after approval by the Executive Director and Chief Academic Officer.

UNIVERSITY:	NSU
DEGREE(S) AND PROGRAM:	B.A. in Art
CIP CODE:	500701
UNIVERSITY DEPARTMENT:	Art
BANNER DEPARTMENT CODE:	NART
UNIVERSITY DIVISION:	School of Fine Arts
BANNER DIVISION CODE:	5F

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

Michael Wenous

President (or Designee) of the University

6/27/2023

Date

1. Program Degree Level (place an "X" in the appropriate box):

Associate Bachelor's Master's Doctoral

2. Category (place an "X" in the appropriate box):¹

Certificate Specialization Minor Major

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

3. The program action proposed is (place an "X" in the appropriate box):²

Inactive Status Termination
 See question 4 See questions 5 and 6

4. INACTIVE STATUS

- A. Provide a justification for inactivating the program:
- B. If there are current students in the program, what are the implications of placing the program on inactive status?

What is the last date (day/month/year) by which a student can graduate in the program?

- C. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?

5. TERMINATION WITH ENROLLED STUDENTS

- A. Provide a justification for terminating the program:
- B. What is the plan for completion of the program by current students?
- C. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?
- D. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?
- E. What is the last term or date (day/month/year) by which a student can graduate from the program?
- F. What are the potential cost savings of terminating the program and what are the planned uses of the savings?
- G. What are the resulting employee terminations and other possible implications including impact on other programs?

² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.

6. TERMINATION WITHOUT ENROLLED STUDENTS**A. Provide a justification for terminating the program:**

The art department curriculum offers BFA degrees in traditional studio art and digital media; The BA in Art is redundant - it is no longer needed for the art department mission and purposes.

B. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to *Deleted*)?

August 1, 2023 or as soon as possible

C. What are the potential cost savings of terminating the program and what are the planned uses of the savings?

Immediate (or potential) savings include:

- Reduced time requirements for administration – student advisement, degree program assessment and documentation required for national accreditation.
- Time savings will be reflected in greater administrative efficiencies for remaining degree programs.

D. What are the resulting employee terminations and other possible implications including impact on other programs?

- No staff or faculty members will be impacted by terminating this degree program.
- No course offerings will be impacted.
- No students will be impacted – there are no students enrolled in this degree program.



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ACADEMIC AFFAIRS FORMS
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UNIVERSITY:	NSU
DEGREE(S) AND PROGRAM:	AS –Business Administration Specialization
CIP CODE:	520201
UNIVERSITY DEPARTMENT:	Management, Marketing
BANNER DEPARTMENT CODE:	NMAM
UNIVERSITY DIVISION:	School of Business
BANNER DIVISION CODE:	5B

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

Michael Wenous

 President (or Designee) of the University

2/9/2023

 Date

1. Program Degree Level (place an “X” in the appropriate box):

Associate Bachelor’s Master’s Doctoral

2. Category (place an “X” in the appropriate box):¹

Certificate Specialization Minor Major

3. The program action proposed is (place an “X” in the appropriate box):²

Inactive Status Termination
See question 4 *See questions 5 and 6*

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.

4. INACTIVE STATUS

- A. Provide a justification for inactivating the program:
- B. If there are current students in the program, what are the implications of placing the program on inactive status?
- C. What is the last date (day/month/year) by which a student can graduate in the program?
- D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?

5. TERMINATION WITH ENROLLED STUDENTS

- A. Provide a justification for terminating the program:
The business administration specialization is no longer necessary to differentiate from the MIS specialization under the AS-Business Administration program. The MIS specialization was recently terminated. The business administration specialization will essentially collapse into the AS-Business Administration degree as we will retain the Business Administration (AS) program (NAS.BSA).
- B. What is the plan for completion of the program by current students?
For the 18 students enrolled in AS Business Administration-Business Administration Specialization, students will be moved into the AS Business Administration and complete the same courses as planned. The courses in the specialization are the required courses in the AS Business Administration program so the online catalog would change but the update wouldn't be visible to current students if they are using DegreeWorks to track their program.
- C. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?
August 21, 2023
- D. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?
May 1, 2023
- E. What is the last term or date (day/month/year) by which a student can graduate from the program?
August 20, 2023

F. What are the potential cost savings of terminating the program and what are the planned uses of the savings?

None

G. What are the resulting employee terminations and other possible implications including impact on other programs?

None

6. TERMINATION WITHOUT ENROLLED STUDENTS

A. Provide a justification for terminating the program:

B. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to *Deleted*)?

C. What are the potential cost savings of terminating the program and what are the planned uses of the savings?

D. What are the resulting employee terminations and other possible implications including impact on other programs?



SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Program Termination or
Placement on Inactive Status

UNIVERSITY:	USD
DEGREE(S) AND PROGRAM:	Chemistry, B.S. with Chemistry Coordinate specialization [UBS.CHM-CRD]
CIP CODE:	40.0501
UNIVERSITY DEPARTMENT:	Chemistry
BANNER DEPARTMENT CODE:	UCHM
UNIVERSITY DIVISION:	Arts & Sciences
BANNER DIVISION CODE:	2A

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

 President of the University

 Date

1. Program Degree Level (place an "X" in the appropriate box before the category):

Associate	<input checked="" type="checkbox"/>	Bachelor's	<input type="checkbox"/>	Master's	<input type="checkbox"/>	Doctoral	<input type="checkbox"/>
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2. Category (place an "X" in the appropriate box before the category):¹

Certificate	<input checked="" type="checkbox"/>	Specialization	<input type="checkbox"/>	Minor	<input checked="" type="checkbox"/>	Major	<input type="checkbox"/>
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3. The program action proposed is (place an "X" in the appropriate box following the action):²

Inactive Status Termination

See question 4

See question 5 and 6

4. INACTIVE STATUS

A. Provide a justification for inactivating the program:

We've created an improved program that better serves students' needs and plan to migrate students there. This program code will be UBS.CHM coding.

B. If there are current students in the program, what are the implications of placing the program on inactive status?

Students will benefit by migrating to the modified program with streamlined, updated requirements. Migrating students will not have any additional coursework in relation to the older program.

C. What is the last date (day/month/year) by which a student can graduate in the program? August 15, 2024 (Summer 2024)

D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)? May 15, 2023

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.