

SOUTH DAKOTA BOARD OF REGENTS

Academic and Student Affairs
Consent

AGENDA ITEM: 8 – B
DATE: June 22-23, 2022

SUBJECT

Inactive Status and Program Termination Requests – BHSU & SDSMT

CONTROLLING STATUTE, RULE, OR POLICY

[AAC Guideline 2.12](#) – Programs on Inactive Status

[AAC Guideline 2.13](#) – Program Termination

BACKGROUND / DISCUSSION

Black Hills State University has submitted a request asking that the following programs be inactivated (see Attachment I).

- Degree Program: Communication Studies and Theatre (BS)
Justification: The program is being replaced by the Communication and Media program, which was approved at the March 2022 BOR meeting. Going forward, BHSU will have one program that offers courses in oral, interpersonal, organizational, visual, and media communication.
- Degree Program: Corporate Communication (BS)
Justification: The program is being replaced by the Communication and Media program, which was approved at the March 2022 BOR meeting. Going forward, BHSU will have one program that offers courses in oral, interpersonal, organizational, visual, and media communication.
- Degree Program: Mass Communication (BS)
Justification: The program is being replaced by the Communication and Media program, which was approved at the March 2022 BOR meeting. Going forward, BHSU will have one program that offers courses in oral, interpersonal, organizational, visual, and media communication.

South Dakota School of Mines & Technology has submitted a request asking that the following program be terminated (see Attachment II).

- Degree Program: Master of Engineering (MEng)

(Continued)

DRAFT MOTION 20220622_8-B:

I move to approve BHSU's request to inactive the BS degrees in Communication Studies and Theatre, Corporate Communication, and Mass Communication, and SDSMT's request to terminate the Masters of Engineering, as presented.

Inactivation/Termination

June 22-23, 2022

Page 2 of 2

Justification: The program has only had five students since it's creation. Students will be directed to other MS programs at SD Mines.

IMPACT AND RECOMMENDATION

Board staff recommends approval.

ATTACHMENTS

Attachment I – BHSU Program Inactivation Requests

Attachment II – SDSMT Program Termination Request



SOUTH DAKOTA BOARD OF REGENTS ACADEMIC AFFAIRS FORMS

Program Termination or Placement on Inactive Status

Use this form to request termination or inactive status for an existing program (graduate program, undergraduate major or minor, certificate, or specialization). The Board of Regents, Executive Director, and/or their designees may request additional information about the proposal. After the university President approves the proposal, submit a signed copy to the Executive Director through the system Chief Academic Officer. Only post the form to the university website for review by other universities after approval by the Executive Director and Chief Academic Officer.

UNIVERSITY:	BHSU
DEGREE(S) AND PROGRAM:	B.S., Communication Studies and Theatre
CIP CODE:	231304
UNIVERSITY DEPARTMENT:	School of Arts and Humanities
BANNER DEPARTMENT CODE:	BHSA
UNIVERSITY DIVISION:	College of Liberal Arts
BANNER DIVISION CODE:	6A

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

Pamela Cariveau
President of the University

Click here to enter a
5/5/22
Date

1. Program Degree Level (place an "X" in the appropriate box):

Associate ☐ Bachelor's ☒ Master's ☐ Doctoral ☐

2. Category (place an "X" in the appropriate box):¹

Certificate ☐ Specialization ☐ Minor ☐ Major ☒

3. The program action proposed is (place an "X" in the appropriate box):²

Inactive Status ☒ Termination ☐

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.

*See question 4**See questions 5 and 6***4. INACTIVE STATUS**

A. Provide a justification for inactivating the program: The Communication Studies and Theatre Program is being replaced by the Communication and Media Program, which was approved by the SDBOR. The Communication and Media Program is intended to replace Mass Communication, Corporate Communication, and Communication Studies and Theatre so that Black Hills State has one program that offers courses in oral, interpersonal, organizational, visual, and media communication.

B. If there are current students in the program, what are the implications of placing the program on inactive status?

There are current students in the program, and they will be permitted to keep the Communication Studies and Theatre major until they graduate, if they graduate before 15 May 2027.

C. What is the last date (day/month/year) by which a student can graduate in the program?

15/May/2027

D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?

6/May/2022

5. TERMINATION WITH ENROLLED STUDENTS

A. Provide a justification for terminating the program:

B. What is the plan for completion of the program by current students?

C. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?

D. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?

- E. What is the last term or date (day/month/year) by which a student can graduate from the program?**
- F. What are the potential cost savings of terminating the program and what are the planned uses of the savings?**
- G. What are the resulting employee terminations and other possible implications including impact on other programs?**

6. TERMINATION WITHOUT ENROLLED STUDENTS

- A. Provide a justification for terminating the program:**
- B. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to *Deleted*)?**
- C. What are the potential cost savings of terminating the program and what are the planned uses of the savings?**
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SOUTH DAKOTA BOARD OF REGENTS ACADEMIC AFFAIRS FORMS

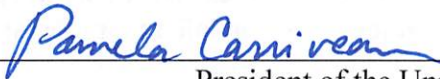
Program Termination or Placement on Inactive Status

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UNIVERSITY:	BHSU
DEGREE(S) AND PROGRAM:	B.S., Corporate Communication
CIP CODE:	090999
UNIVERSITY DEPARTMENT:	School of Arts and Humanities
BANNER DEPARTMENT CODE:	BHSA
UNIVERSITY DIVISION:	College of Liberal Arts
BANNER DIVISION CODE:	6A

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President of the University

Click here to enter a
5/5/22
date

Date

1. Program Degree Level (place an "X" in the appropriate box):

Associate ☐ Bachelor's ☒ Master's ☐ Doctoral ☐

2. Category (place an "X" in the appropriate box):¹

Certificate ☐ Specialization ☐ Minor ☐ Major ☒

3. The program action proposed is (place an "X" in the appropriate box):²

Inactive Status ☒ Termination ☐

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*See question 4**See questions 5 and 6***4. INACTIVE STATUS**

A. Provide a justification for inactivating the program: The Corporate Communication Program is being replaced by the Communication and Media Program, which was approved by the SDBOR. The Communication and Media Program is intended to replace Mass Communication, Corporate Communication, and Communication Studies and Theatre so that Black Hills State has one program that offers courses in oral, interpersonal, organizational, visual, and media communication.

B. If there are current students in the program, what are the implications of placing the program on inactive status?

There are current students in the program, and they will be permitted to keep the Corporate Communication major until they graduate, if they graduate before 15 May 2027.

C. What is the last date (day/month/year) by which a student can graduate in the program?

15/May/2027

D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?

6/May/2022

5. TERMINATION WITH ENROLLED STUDENTS

A. Provide a justification for terminating the program:

B. What is the plan for completion of the program by current students?

C. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?

D. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?

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- A. Provide a justification for terminating the program:**
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UNIVERSITY:	BHSU
DEGREE(S) AND PROGRAM:	B.S., Mass Communication
CIP CODE:	090102
UNIVERSITY DEPARTMENT:	School of Arts and Humanities
BANNER DEPARTMENT CODE:	BHSA
UNIVERSITY DIVISION:	College of Liberal Arts
BANNER DIVISION CODE:	6A

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

Pamela Canivean
President of the University

Click here to enter a
5/5/22
Date

1. Program Degree Level (place an "X" in the appropriate box):

Associate ☐ Bachelor's ☒ Master's ☐ Doctoral ☐

2. Category (place an "X" in the appropriate box):¹

Certificate ☐ Specialization ☐ Minor ☐ Major ☒

3. The program action proposed is (place an "X" in the appropriate box):²

Inactive Status ☒ Termination ☐

See question 4

See questions 5 and 6

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

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4. INACTIVE STATUS

A. Provide a justification for inactivating the program: The Mass Communication Program is being replaced by the Communication and Media Program, which was approved by the SDBOR. The Communication and Media Program is intended to replace Mass Communication, Corporate Communication, and Communication Studies and Theatre so that Black Hills State has one program that offers courses in oral, interpersonal, organizational, visual, and media communication.

B. If there are current students in the program, what are the implications of placing the program on inactive status?

There are current students in the program, and they will be permitted to keep the Mass Communication major if they graduate by 15 May 2027.

C. What is the last date (day/month/year) by which a student can graduate in the program?

15/May/2027

D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?

6/May/2022

5. TERMINATION WITH ENROLLED STUDENTS

A. Provide a justification for terminating the program:

B. What is the plan for completion of the program by current students?

C. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?

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6. TERMINATION WITHOUT ENROLLED STUDENTS

- A. Provide a justification for terminating the program:**
- B. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to *Deleted*)?**
- C. What are the potential cost savings of terminating the program and what are the planned uses of the savings?**
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UNIVERSITY:	SDSM&T
DEGREE(S) AND PROGRAM:	Master of Engineering
CIP CODE:	141301
UNIVERSITY DEPARTMENT:	Graduate Education
BANNER DEPARTMENT CODE:	MGEN
UNIVERSITY DIVISION:	4E
BANNER DIVISION CODE:	4E

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

_____ President of the University	Click here to enter a date. _____ Date
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1. Program Degree Level (place an "X" in the appropriate box):

Associate ☐ Bachelor's ☐ Master's ☒ Doctoral ☐

2. Category (place an "X" in the appropriate box):¹

Certificate ☐ Specialization ☐ Minor ☐ Major ☒

3. The program action proposed is (place an "X" in the appropriate box):²

Inactive Status ☐ Termination ☒
 See question 4 See questions 5 and 6

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

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4. INACTIVE STATUS

- A. Provide a justification for inactivating the program:**

- B. If there are current students in the program, what are the implications of placing the program on inactive status?**

- C. What is the last date (day/month/year) by which a student can graduate in the program?**

- D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?**
May 21, 2022

5. TERMINATION WITH ENROLLED STUDENTS

- A. Provide a justification for terminating the program:**
The master of engineering program has had only five students since its creation.

- B. What is the plan for completion of the program by current students?**
Three students are currently in the program. The coursework for the program is still being offered by the departments involved. These students will be permitted to complete the program, but no new students will be admitted.

- C. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?**
May 21, 2022

- D. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?**
May 21, 2022

- E. What is the last term or date (day/month/year) by which a student can graduate from the program?**
May 21, 2027

F. What are the potential cost savings of terminating the program and what are the planned uses of the savings?

No cost savings are anticipated. The five sponsoring departments that offer the courses in the program will continue offering the courses in their Master of Science programs. The administrative director, the Dean of Graduate Education, will continue to oversee all other graduate programs.

G. What are the resulting employee terminations and other possible implications including impact on other programs?

No employee terminations are anticipated as a result of this program termination. Interest in the terminated program is weak, but interested students will be directed to the Master of Science programs maintained by the sponsoring departments (Civil and Environmental Engineering, Computer Science and Engineering, Electrical Engineering, Industrial Engineering, Materials Science and Engineering).

6. TERMINATION WITHOUT ENROLLED STUDENTS

A. Provide a justification for terminating the program:

B. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to *Deleted*)?

C. What are the potential cost savings of terminating the program and what are the planned uses of the savings?

D. What are the resulting employee terminations and other possible implications including impact on other programs?

SOUTH DAKOTA SCHOOL OF MINES & TECHNOLOGY

Affected Departments Form

The purpose of this document is to ensure that curriculum changes in one department that alter courses required or commonly taken by other departments get timely notification and the ability to discuss the changes with the originating department if necessary.

This document applies (1) to changes to existing courses and (2) to program-level curriculum changes. New course requests do not typically have an effect on other departments, except through program-level curriculum change.

1. Changes to Existing Courses

☐ No students from other departments take this course

No further action is needed.

☐ No other departments require this course, but students from other departments take this course

From which departments _____

In general, such a change is relatively minor to the affected department, typically being related to inclusion of the course in a list of course from which some number of courses must be selected.

Please attach documents showing notification and any response from the affected department. If no response has been received within 5 working days during the spring or fall semester this may be treated as agreement with the change.

☐ Other departments require this course

Which departments _____

In general, such a change can be a major alteration to the affected department, and, as such, significant discussion may occur.

Please attach documents showing notification and any response from the affected department. If no response has been received within 5 working days this may be treated as agreement with the change.

NOTE: If more than three (3) departments require this course, notification and discussion through ALC/Department Head meetings should occur, so that noting when the change was discussed at such meetings is sufficient.

2. Program Level Curriculum Changes

Program level changes can affect other departments, for instance with respect to staffing levels, removing a required course from your curriculum or adding/removing a course in a list of possible electives can affect how many course sections are needed

☐ Course changes do not affect any other departments

No further action is needed.

☒ Course changes affect other departments through changes in elective courses

Which departments

The Master of Engineering is proposed to be terminated. These departments currently offer emphasis areas in the Master of Engineering. Students interested in the Master of Engineering after its termination will be advised to consider enrolling in the Master of Science programs offered by these departments instead.

- **Civil and Environmental Engineering (1 student (pre-BS) enrolled in this emphasis area)**
- Computer Science and Engineering
- Electrical Engineering
- **Industrial Engineering (2 students currently enrolled in this emphasis area)**
- Materials Science and Engineering

In general, such a change is relatively minor to the affected department but may still have minor affects.

Please attach documents showing notification and any response from the affected department. If no response has been received within 5 working days during the spring or fall semester this may be treated as agreement with the change.

☐ Course changes affect other departments through changes in required courses

Which departments _____

In general, such a change can be a major alteration to the affected department, and, as such, significant discussion may occur.

Please attach documents showing notification and any response from the affected department. If no response has been received within 5 working days this may be treated as agreement with the change.

NOTE: If more than three (3) departments require this course, notification and discussion through ALC/Department Head meetings should occur, so that noting when the change was discussed at such meetings is sufficient.

The Academic Leadership Council discussed this program deletion on February 10, 2022. No objections were raised.

Emails from affected department heads/coordinators

.....

From: Jasthi, Bharat <Bharat.Jasthi@sdsmt.edu>
Sent: Wednesday, February 9, 2022 9:08 AM
To: Price, Maribeth H. <Maribeth.Price@sdsmt.edu>
Subject: RE: Master of Engineering termination

Dear Dr. Price,
 I have discussed with the faculty and we currently do not have any students enrolled in this program with MES emphasis. So, our MES program is not affected by this termination. Please let us know if you like us to provide any additional information in this regard.

Best Regards,
 Bharat

Bharat Jasthi, PhD - Associate Professor
Materials and Metallurgical Engineering
 South Dakota Mines
 501 E. Saint Joseph St., Rapid City, SD 57701
Bharat.Jasthi@sdsmt.edu | 605.394.2342 |

.....

From: Montoya, Thomas P. <Thomas.Montoya@sdsmt.edu>
Sent: Tuesday, February 15, 2022 9:09 AM
To: Price, Maribeth H. <Maribeth.Price@sdsmt.edu>
Subject: MENG- EE department input

Dr. Price,

This is to confirm that the EE faculty concur with the termination of the MENG program.

Best wishes,
 Tom

Thomas P. Montoya, PhD
Associate Professor & Interim Department Head
Electrical Engineering
 South Dakota Mines
 501 E. Saint Joseph St., Rapid City, SD 57701
 605.394.2451 | Thomas.Montoya@sdsmt.edu



.....
From: Stone, James J. <James.Stone@sdsmt.edu>
Sent: Friday, February 25, 2022 4:55 PM
To: Price, Maribeth H. <Maribeth.Price@sdsmt.edu>
Subject: RE: REMINDER: need your input on Master of Engineering termination

Maribeth – this email confirms that CEE dept agrees with the termination of the MENG program. Thanks

Jim Stone, PhD, PE - Department Head & Professor

Civil & Environmental Engineering
 South Dakota Mines
 501 E. Saint Joseph St., Rapid City, SD 57701
 605.394.2443 | James.Stone@sdsmt.edu



Want to visit to discuss anything? Just let me know, I'll setup a Zoom meeting!

.....
From: Woldstad, Jeffrey C. <Jeff.Woldstad@sdsmt.edu>
Sent: Wednesday, March 2, 2022 3:51 PM
To: Price, Maribeth H. <Maribeth.Price@sdsmt.edu>
Subject: Re: REMINDER: need your input on Master of Engineering termination

Maribeth – We have no objection to this – Jeff W

--

Jeffrey C Woldstad, PhD, PE
 Professor and Head
 Department of Industrial Engineering
 South Dakota School of Mines and Technology
Jeffrey.Woldstad@sdsmt.edu
 605-394-2628

.....
From: McGough, Jeff S. <jeff.mcgough@sdsmt.edu>
Sent: Friday, March 4, 2022 12:40 PM
To: Price, Maribeth H. <Maribeth.Price@sdsmt.edu>
Cc: Karlsson, Christer H. <Christer.Karlsson@sdsmt.edu>
Subject: Re: URGENT REMINDER: need your input on Master of Engineering termination TODAY
Importance: High

Maribeth,

I thought we did send a reply a month back. Maybe I did not hit send. Sorry. Terminate the program.

Jeff