

**BOARD OF REGENTS
MINUTES OF THE MEETING
August 2-4, 2022**

The South Dakota Board of Regents met on August 2-4, 2022, at Lewis & Clark Resort in Yankton, South Dakota with the following members present:

ROLL CALL:

John Bastian – PRESENT
Brock Brown – PRESENT
Jeff Partridge – ABSENT
Tim Rave – ABSENT
Joan Wink – PRESENT
Tony Venhuizen, Secretary – PRESENT
Jim Thares, Vice President – PRESENT
Pam Roberts, President – PRESENT

Also present during all or part of the meeting were Dr. Brian Maher, Board of Regents Executive Director and CEO; Nathan Lukkes, Board of Regents Chief of Staff; Dr. Janice Minder, System Vice President for Academic Policy and Planning; Heather Forney, System Vice President of Finance & Administration; Kayla Bastian, Director of Human Resources; Shuree Mortenson, Director of Communications; Pam Carriveau, Associate Vice President for Academic Programming; Katie Maley; Executive Assistant to the CEO and Board; Barry Dunn, SDSU President; José-Marie Griffiths, DSU President; Laurie Nichols, BHSU President; Jim Rankin, SDSM&T President; Dr. Neal Schnoor, NSU President; Sheila Gestring, USD President; Kim Wadsworth, SDSD Superintendent; Dan Trefz, SDSBVI Superintendent; and other members of the Regental system and public and media.

TUESDAY, AUGUST 2, 2022

Regent Roberts declared a quorum present and called the meeting to order at 1:00 p.m.

1-A Approval of the Agenda

IT WAS MOVED by Regent Thares, seconded by Regent Wink, to approve the agenda as published. Motion passed.

1-B Declaration of Conflicts

There were no declared conflicts.

1-C Approval of the Minutes – Meetings on June 22-23, 2022; July 18, 2022

IT WAS MOVED by Regent Thares, seconded by Regent Wink, to approve the minutes of the Board of Regents meetings on June 22-23, 2022; July 18, 2022.

Motion passed.

1-D Motion to Dissolve into Executive Session

IT WAS MOVED by Regent Venhuizen, seconded by Regent Wink, that the Board of Regents Dissolve into Executive Session at 1:15 p.m. on Tuesday, August 2, to consult with legal counsel and discuss personnel matters, pending and prospective litigation, contractual matters, and marketing or pricing strategies by a board of a business owned by the State when public discussion may be harmful to the competitive position of the business.

That it recess at 5:00 p.m. and reconvene in Executive Session at 9:00 a.m. on Wednesday, August 3, to continue discussing the earlier referenced matters, and that it rise from Executive Session at 12:00 p.m. to resume the regular order of business and report its deliberations while in executive session, and take any action it deems prudent as a result thereof.

Motion passed.

The Board dissolved into executive session.

WEDNESDAY, AUGUST 3, 2022

The Board reconvened in public session at 1:45 p.m.

4-A Strategic Planning: Governance – Mission Statements

Dr. Janice Minder, System Vice President for Academic Policy and Planning, stated that one of the objectives outlined in Goal 1 of the SDBOR Strategic Plan includes a review and revision of

the institutional mission statements. The presidents in working with Dr. Maher have met several times to discuss the importance of missions for each university and for the system. Dr. Minder utilized a working template to coordinate discussion with the presidents. The presidents worked with their university stakeholders to revise and recommend changes. The revised policies provided in the agenda item reflect the ongoing work to date.

These draft policies will continue to be updated with the intention of presenting for formal approval at the October 2022 BOR meeting. By approving these revisions, this will meet the recommendation on Mission Review from the Senate Bill 55 (SB55) Taskforce report and satisfy in part the strategic plan on the policy revision of the mission statements.

A copy of the Strategic Planning: Governance – Mission Statements can be found on pages ____ to ____ of the official minutes.

4-B Strategic Planning: Governance – Financial Aid Analysis Student Information System Review

Dr. Janice Minder, System Vice President for Academic Policy and Planning, stated that one of the objectives of the SDBOR Strategic Plan is to incorporate continuous improvement ensuring that the Board of Regents resumes efforts related to Senate Bill 55 efforts. The objective was to identify up to two projects per year or a total of 10 in five years for efficiency and effectiveness. The system enrollment management vice presidents requested that a review and analysis be completed on the Financial Aid information systems to ensure that the platform was configured to promote best practices as well as to increase efficiencies. Dr. Maher supported the efforts and rather than implementing a Lean review, the vendor of the student information system was contracted to complete a full review of the financial aid information system. The support to have the vendor complete the process ensured a proper vetting of the technology solution.

It is important to note that one of the findings includes documentation on how to submit estimates on financial aid and scholarship packages earlier (especially to first time students). Board staff have had requests regarding the timeline to award packaging. Currently, most of the campuses submit packages to students upon approval of the Board of Regents tuition and fees around the first part of April. The vendor has provided recommendations to implement processes where initial packages may be submitted with a footnote documenting that the actuals will follow upon the tuition and fee approval.

Board members agreed that the value of packaging aid and scholarship should be further explored for as early as January for maximum enrollment results.

A copy of the Strategic Planning: Governance – Financial Aid Analysis Student Information System Review can be found on pages ____ to ____ of the official minutes.

4-C Strategic Planning: Access and Affordability – First Day Access

Dr. Janice Minder, System Vice President for Academic Policy and Planning, explained that the Strategic Plan specifically documents the importance of access and affordability for our students.

With the efforts currently underway such as First Day Access, support by the board ensures continued momentum and optimum implementation of this practice.

A copy of the Strategic Planning: Access and Affordability – First Day Access can be found on pages ____ to ____ of the official minutes.

4-D Strategic Planning: Access and Affordability – Transfer Initiatives

Dr. Janice Minder, System Vice President for Academic Policy and Planning, stated the Strategic Plan specifically documents the importance of access and affordability which connects directly with the work of seamless transfer. In addition, Goal 4 of the Strategic Plan encourages partnerships to engage workforce needs. The project as outlined in the agenda item meets several noted objectives in an effort to support increased engagement of multiple internal and external stakeholders to accomplish access to affordable education.

A copy of the Strategic Planning: Access and Affordability – Transfer Initiatives can be found on pages ____ to ____ of the official minutes.

4-E Senate Bill 55 Updates – Academic and Finance

Dr. Janice Minder, System Vice President for Academic Policy and Planning, and Heather Forney, System Vice President of Finance and Administration, provided the Board with a spreadsheet summarizing the current status of the 35 recommendations there were identified in the final Senate Bill 55 (SB55) report.

A copy of the SB55 Updates – Academic and Finance can be found on pages ____ to ____ of the official minutes.

4-F Senate Bill 55 – Academic Program Duplication Review

Dr. Janice Minder, System Vice President for Academic Policy and Planning, stated that over the past several months, the Academic Affairs Council (AAC) has been addressing the topic of program duplication. Specifically, AAC has been addressing workforce needs, support to document needs, and understanding when a program becomes ubiquitous, requiring necessary duplication.

The Department of Labor and Regulation identifies high demand occupations on their website. When reviewing the top 30 requiring some form of post-secondary education, a partial list includes Accountants and Auditors, Child, Family, and School Social Workers, Elementary School Teachers, Management Analysts, Registered Nurses, Secondary School Teachers, and Substance Abuse, Behavioral Disorder, and Mental Health Counselors. This list is not all-inclusive. In addition, EMSI supports several of the listed as workforce needs for South Dakota.

Board members agreed that likely there may be some instances where some program duplication may be supported due to state needs, strategic mission, or other needs. Justification would need to be done on a case-by-case basis.

A copy of the SB55 – Academic Program Duplication Review can be found on pages ____ to ____ of the official minutes.

The Board recessed at 3:45 p.m.

THURSDAY, AUGUST 4, 2022

The Board reconvened in public session at 9:00 a.m.

5-A Report and Actions of Executive Session

Regent Venhuizen reported that the Board Dissolved into Executive Session at 1:15 p.m. on Tuesday, August 2nd, to consult with legal counsel and discuss personnel matters, pending and prospective litigation, contractual matters, and marketing or price strategies by a board of a business owned by the State when public discussion may be harmful to the competitive position of the business, before recessing at 5:00 p.m.

The Board reconvened in Executive Session at 9:00 a.m. on Wednesday, August 3rd, to continue discussing the earlier referenced matters before rising from Executive Session at 12:00 p.m. to resume the regular order of business.

While in Executive Session, the Board discussed the matters just described, which included certain recommended actions as set forth in the Secretary's Report and other matters permitted by law.

IT WAS MOVED by Regent Venhuizen, seconded by Regent Brown, that the Board approve the recommended actions as set forth in the Secretary's Report and that it publish said Report and official actions in the formal minutes of this meeting.

A copy of the Secretary's Report can be found on pages ____ to ____ of the official minutes.

5-B Public Comment Period

There were no public comments.

CONSENT AGENDA

IT WAS MOVED by Regent Thares, seconded by Regent wink, to approve consent agenda items 6-A through 6-I. Motion passed.

Academic and Student Affairs – Consent

6-A Graduation Lists

Approve the attached BHSU, NSU, SDSU, and USD graduation lists contingent upon the students' completion of all degree requirements.

A copy of the Graduation Lists can be found on pages ____ to ____ of the official minutes.

6-B (1) BOR Policy Revisions – Repeal BOR Transfer Policies 2:25, 2:27, and 2:31 (Second Reading)

Approve the second and final reading to appeal BOR Policies 2:25, 2:27, and 2:31, as presented.

A copy of the BOR Policy Revisions – Repeal BOR Transfer Policies 2:25, 2:27, and 2:31 (Second Reading) can be found on pages ____ to ____ of the official minutes.

6-B (2) BOR Policy Revisions – Revised BOR Policy 2:7 – Undergraduate General Education Curriculum, and Repeal BOR Policy 2:26 – Associate Degree General Education Curriculum (Second Reading)

Approve the second and final reading to repeal BOR Policy 2:26 and the proposed revisions to BOR Policy 2:7, as presented.

A copy of the BOR Policy Revisions – Revised BOR Policy 2:7 – Undergraduate General Education Curriculum, and Repeal BOR Policy 2:26 – Associate Degree General Education Curriculum (Second Reading) can be found on pages ____ to ____ of the official minutes.

6-B (3) BOR Policy Revisions – BOR Policy 2:11 – Assessment Revisions (Second Reading)

Approve the second and final reading of the proposed revisions to BOR Policy 2:11, as presented.

A copy of the BOR Policy Revisions – BOR Policy 2:11 – Assessment Revisions (Second Reading) can be found on pages ____ to ____ of the official minutes.

6-B (4) BOR Policy Revisions – Revised BOR Policy 2:13 – Third Party Requests for Academic Credit (Second Reading)

Approve the second and final reading of the proposed revisions to BOR Policy 2:13, as presented.

A copy of the BOR Policy Revisions – Revised BOR Policy 2:13 – Third Party Requests for Academic Credit (Second Reading) can be found on pages ____ to ____ of the official minutes.

6-B (5) BOR Policy Revisions – Revised BOR Policy 2:29 – Definition of Credits and Related Institutional Requirements (Second Reading)

Approve the second and final reading of the proposed revisions to BOR Policy 2:29, as presented.

A copy of the BOR Policy Revisions – Revised BOR Policy 2:29 – Definition of Credits and Related Institutional Requirements (Second Reading) can be found on pages ____ to ____ of the official minutes.

6-C (1) New Program Request – SDSMT – Minor in Business Management in Technology

Authorize SDSMT to offer a minor in Business Management in Technology, as presented.

A copy of the New Program Requests – SDSMT – Minor in Business Management in Technology can be found on pages ____ to ____ of the official minutes.

6-C (2) New Program Request – SDSMT – Minor in Ceramic Engineering

Authorize SDSMT to offer a minor in Ceramic Engineering, as presented.

A copy of the New Program Requests SDSMT – Minor in Ceramic Engineering can be found pages ____ to ____ of the official minutes.

6-D (1) New Certificate Request – BHSU – Basic Level Spanish (Undergraduate)

Authorize BHSU to offer an undergraduate certificate in Basic Level Spanish, as presented.

A copy of the New Certificate Requests – BHSU – Basic Level Spanish (Undergraduate) can be found on pages ____ to ____ of the official minutes.

6-D (2) New Certificate Request – DSU – Data Privacy (Graduate)

Authorize DSU to offer a graduate certificate in Data Privacy, as presented.

A copy of the New Certificate Requests – DSU – Data Privacy (Graduate) can be found on pages ____ to ____ of the official minutes.

6-D (3) New Certificate Request – USD – Indian Law (Graduate)

Authorize USD to offer a graduate certificate in Indian Law, as presented.

A copy of the New Certificate Requests – USD – Indian Law (Graduate) can be found on pages ____ to ____ of the official minutes.

6-E (1) New Specialization Request – SDSMT – Actuarial Science

Authorize SDSMT to offer a specialization in Actuarial Science within the BS in Mathematics, as presented.

A copy of the New Specialization Requests – SDSMT – Actuarial Science can be found on pages ____ to ____ of the official minutes.

6-E (2) New Specialization Request – USD – Mental Health – BA/BS in Psychology

Authorize USD to offer a specialization in Mental Health within the BA & BS in Psychology, as presented.

A copy of the New Specialization Requests – USD – Mental Health – BA/BS in Psychology can be found on pages ____ to ____ of the official minutes.

6-F (1) New Site Request – USD – Minor in Biology (Online)

Approve USD's new site proposal to offer the minor in Biology online.

A copy of New Site Requests – USD – Minor in Biology (Online) can be found on pages ____ to ____ of the official minutes.

6-F (2) New Site Request – USD – Minor in Computer Science (Online)

Approve USD's new site proposal to offer the minor in Biology online.

A copy of New Site Requests – USD – Minor in Computer Science (Online) can be found on pages ____ to ____ of the official minutes.

6-F (3) New Site Request – USD – Minor in Interdisciplinary Sciences (Online)

Approve USD's new site proposal to offer the minor in Interdisciplinary Sciences online.

A copy of New Site Requests – USD – Minor in Interdisciplinary Sciences (Online) can be found on pages ____ to ____ of the official minutes.

6-F (4) New Site Request – USD – Minor in Spanish (Online)

Approve USD's new site proposal to offer the minor in Spanish online.

A copy of New Site Requests – USD – Minor in Spanish (Online) can be found on pages ____ to ____ of the official minutes.

6-G Request to Seek Accreditation – SDSU

Approve SDSU's request to seek accreditation from the American Society of Animal Science for their BS in Animal Science.

A copy of the Request to Seek Accreditation – SDSU can be found on pages ____ to ____ of the official minutes.

Budget and Finance – Consent

6-H FY23 Minnesota Reciprocity Agreement

A copy of the FY22 Minnesota Reciprocity Agreement can be found on pages ____ to ____ of the official minutes.

6-I Extension Forestry Joint Powers Agreement Addendum – SDSU & SD Department of Agriculture & Natural Resources

Approve the Year 3 Work Plan to the existing Joint Powers Agreement set forth in Attachment I.

A copy of Extension Forestry Joint Powers Agreement Addendum – SDSU & SD Department of Agriculture & Natural Resources can be found on pages ____ to ____ of the official minutes.

Informational Items – No Board Action Necessary

6-J Interim Actions of the Executive Director

A copy of the Interim Actions of the Executive Director can be found on pages ____ to ____ of the official minutes

ACADEMIC AND STUDENT AFFAIRS

7-A BOR Policy 2:XX Accreditation (First Reading)

Dr. Janice Minder, System Vice President for Academic Policy and Planning, stated that this policy was drafted, noting that we have not had a policy on accreditation before and there is a need for one to provide clarification.

Regent Venhuizen would like to rethink the language in Section C.5 of the policy and suggests that it be removed/stricken for the second reading. It would be better to assess any issues which that language pertains to on a case-by-case basis with the Board rather than have language in policy that unnecessarily beholden the Regental system to another entity. Dr. Minder stated she will make that revision, discuss it with the Academic Affairs Council before bringing it back for the second reading in October. She also affirmed that she foresees no issue with striking Section C.5.

IT WAS MOVED by Regent Wink, seconded by Regent Bastian, to approve the first reading of the new proposed BOR Policy on accreditation, as presented.

Motion passed.

A copy of the BOR Policy 2:XX Accreditation (First Reading) can be found on pages ____ to ____ of the official minutes.

7-B New BOR Policies 2:5, 2:5:1, 2:5:2, 2:5:3, and 2:5:4 – Seamless Transfer of Credit (Second Reading)

Dr. Janice Minder, System Vice President for Academic Policy and Planning, stated that this is the second reading of the policies for the Board. Any clerical and clarifying revisions that have happened to the language within the policies are highlighted in yellow within the item. These revisions are minor and do not change the intent of the policies from the first reading at the June BOR meeting.

IT WAS MOVED by Regent Wink, seconded by Regent Venhuizen, to approve the second and final reading of the proposed revisions to BOR Policies 2:5, 2:5:1, 2:5:2, 2:5:3, and 2:5:4, as presented.

Motion passed.

A copy of the New BOR Policies 2:5, 2:5:1, 2:5:2, 2:5:3, and 2:5:4 – Seamless Transfer of Credit (Second Reading) can be found on pages ____ to ____ of the official minutes.

7-C Lawrence & Schiller BOR Marketing Campaign Update

Shuree Mortenson, Director of Communications, stated that the campaign will kick back up in a couple of weeks. There have been around 2100 clicks on the marketing page thus far. The campaign is targeting ages 35+. In trying to determine which mode of media has been doing better than others, it is difficult to determine since billboards and such only have estimated impacts. One outlet that has been doing well is LinkedIn. That site is a great platform to have high engagement rates. There will be additional campus reflected content added in terms of imaging, but there is not an immediate plan for updating content. The system campaign content will remain at the system level. The “Learning Drives Us Forward” is a separate, microsite than the SDBOR website. Campus marketing teams are encouraged to work with Shuree to help provide content to go with imaging to help with engagement and driving individuals towards campuses.

A copy of the Lawrence & Schiller BOR Marketing Campaign Update can be found on pages ____ to ____ of the official minutes.

7-D New Program Request – BHSU – Minor in Theatre

Dr. Janice Minder, System Vice President for Academic Policy and Planning, introduced Dr. Pam Cariveau as the Board's new Assistant Vice President for Academic Programming. Dr. Cariveau stated that this item was originally on the consent agenda, but it was moved to discussion at the request of Regent Partridge prior to the meeting. Regent Bastian noted that he feels the renaming of BHSU's original program

IT WAS MOVED by Regent Wink, seconded by Regent Brown, to Authorize BHSU to offer a minor in Theatre, as presented.

A copy of the New Program Request – BHSU – Minor in Theatre can be found on pages ____ to ____ of the official minutes.

ADJOURNMENT

IT WAS MOVED by Regent Bastian, seconded by Regent Thares, to adjourn the meeting.

Motion passed.

The meeting adjourned at 10:00 a.m.

Secretary's Executive Session Report

The Board convened in Executive Session pursuant to the vote of the majority of the Board present and voting at its public meeting on Tuesday, August 2nd, 2022, in accordance with SDCL 1-25-2 to discuss matters authorized therein. Following executive session on August 4th, the Board will meet in open session to discuss and take official action on the matters set forth below, all other matters discussed were consistent with the requirements of SDCL 1-25-2, but no official action on them is being proposed at this time.

Recommended Actions:

- 2-B. Authorize the Director of Human Resources to proceed with the HR matter(s) within the parameters discussed.*
- 2-D. Award one (1) year of prior service credit toward promotion for Peter McKeon (SDSMT).*
- 2-E. Approve the request to grant tenure as an Associate Professor to Dr. David A. DeJong (DSU) and tenure as a Professor to Dr. Jon Kilpinen (BHSU).*
- 2-G. Approve the salary adjustments and appointments as outlined in Attachment I.*
- 2-H. Approve the evaluation letter for President Dunn as presented.*
- 2-I. Approve the evaluation letter for Dr. Brian Maher as presented.*

BLACK HILLS STATE UNIVERSITY						
Name	Title	Effective date	Job Change Reason	Requested Salary	Previous Salary	% Increase
Daluss Siewert	Professor/Department Chair	7/22/2022	Market/Additional Duties	\$86,477.00	\$81,477.00	6.1%
JUSTIFICATION: Dr.Siewart to serve as Acting Dean of College of Liberal Arts and has been a high performing faculty member. This will be a permanent base adjustment of \$5,000 to bring him closer to the market value for his discipline. CUPA median for this faculty member's discipline is \$87,902. BHSU has permanent salvage dollars to cover the additional compensation.						
Name	Title	Effective date	Job Change Reason	Requested Salary	Previous Salary	% Increase
John Ginther	Director of Residence Life	7/22/2022	Reclassification	\$58,098.00	\$46,098.00	26.0%
JUSTIFICATION: This position is responsible for direction and leadership in the daily operation of residence life operations including: recruiting, hiring, training and supervision of Residence Life staff; management of the budget; supervision of the residence life education program development; programming and community development; Living Learning Community programming and development, oversight of the conduct process; conflict mediation, crisis management; and assists with creating new initiatives and academic support programs. This position's duties are that of a director, BHSU is requesting reclassification of this position from an assistant director to director.						
SOUTH DAKOTA STATE UNIVERSITY						
Name	Title	Effective date	Job Change Reason	Requested Salary	Previous Salary	% Increase
David Karki	Extension Field Specialist II	7/22/2022	Permanent Additional Duties	\$83,436.00	\$75,851.00	10.0%
JUSTIFICATION: The current Science Manager is retiring effective 21 June 2022. Dr. Karki is assuming critical leadership and fiscal responsibilities of an important research farm that is guided by an advisory board consisting of members of the local and ag business leaders. It is critical for SDSU to maintain our current farm footprint and stature within the community. Dr. Karki is an established member of community, is an agricultural expert, and has a critical skillset to maintain continuity of research on the research farm. Karki will provide leadership to the advisory board and the land owners to ensure SDSU has the ability to continue and expand operations.						
Maryke Taute	Associate Director - Operations	7/22/2022	Reclassification	\$68,470.00	\$62,245.00	10.0%
JUSTIFICATION: During the fall of 2020, the Associate Director for Living-Learning and Outreach vacated their position which provided SDSU the opportunity to reexamine the current structure and needs in the department. This position will now take on duties and oversight of the following areas: camps, conferences, front end staff, technology, and front desk oversight. SDSU HR evaluated the position and recommends a reclassification to an Associate Director with a 10% increase to address the additional duties.						

Courtney Valencia	Evaluation Coordinator	7/22/222	Internal Equity	\$54,260.00	\$46,178.00	17.5%
JUSTIFICATION: The position was evaluated to update the title to reflect current duties and adjust the salary to be equitable with other evaluation coordinators. After analysis of internal equity, this position is significantly lower in pay than others within the deparment who are completing similar duties and have the same level of responsibilty. The is an internal equity ajustment to align internal compensation.						