

SOUTH DAKOTA BOARD OF REGENTS

Academic and Student Affairs
Consent

AGENDA ITEM: 6 – J
DATE: December 7-8, 2022

SUBJECT

Inactive Status and Program Termination Requests – BHSU, NSU, & SDSU

CONTROLLING STATUTE, RULE, OR POLICY

[AAC Guideline 2.12](#) – Programs on Inactive Status

[AAC Guideline 2.13](#) – Program Termination

BACKGROUND / DISCUSSION

Black Hills State University has submitted a request asking that the following program be terminated (see Attachment I).

- Degree Program: Library Media (Minor)
Justification: The program has a history of low program productivity and small class sizes. Additionally, nearly half of the courses were taught by adjuncts, and so it was cost prohibitive.

Northern State University has submitted a request asking that the following programs be inactivated and/or terminated (see Attachment II).

- Degree Program: Music Education, K-12 Instrumental (BME)(Inactivate and Terminate)
Justification: The School of Fine Arts is consolidating three distinct Bachelor of Music degree tracks into a single Bachelor of Music, K-12 degree, which will have two emphases.
- Degree Program: Music Education, K-12 Vocal (BME)(Inactivate and Terminate)
Justification: The School of Fine Arts is consolidating three distinct Bachelor of Music degree tracks into a single Bachelor of Music, K-12 degree, which will have two emphases.
- Degree Program: Medical Laboratory Science (BS)(Inactivate)

(Continued)

DRAFT MOTION 20221207_6-J:

Approve BHSU's request to terminate the minor in Library Media, NSU's request to inactivate and terminate the BME degrees in Music Education K-12 Instrumental and Music Education – K-12 Vocal, NSU's request to inactivate the BS in Medical Laboratory Science, and SDSU's request to terminate the minors in Social & Human Services and Youth and Community Work, as presented.

Justification: The program has been consistently low enrolled in recent years. Additionally, there is a change in availability for faculty teaching the courses in the program. Inactivation will give NSU the opportunity to reassess in the future should offering the program become feasible again.

South Dakota State University has submitted a request asking that the following programs be terminated (see Attachment III).

- Degree Program: Social & Human Services (Minor)
Justification: The School of Psychology, Sociology and Rural Studies requests to terminate the Social and Human Service minor due to an effort to streamline curriculum and an inability to offer the required/elective coursework (e.g., SOC 270 - Introduction to Social Work and SOC 271 - Social Work Skills and Methods I) with academic quality following faculty departures.
- Degree Program: Youth and Community Work (Minor)
Justification: The School of Psychology, Sociology and Rural Studies requests to terminate the Youth and Community Work minor due to an effort to streamline curriculum and an inability to offer the required/elective coursework (e.g., SOC 282 - Youth and Community Work) with academic quality following faculty departures.

IMPACT AND RECOMMENDATION

Board staff recommends approval.

ATTACHMENTS

Attachment I – BHSU Program Termination Requests

Attachment II – NSU Program Inactivation Requests

Attachment II – SDSU Program Termination Requests



SOUTH DAKOTA BOARD OF REGENTS ACADEMIC AFFAIRS FORMS

Program Termination or Placement on Inactive Status

Use this form to request termination or inactive status for an existing program (graduate program, undergraduate major or minor, certificate, or specialization). The Board of Regents, Executive Director, and/or their designees may request additional information about the proposal. After the university President approves the proposal, submit a signed copy to the Executive Director through the system Chief Academic Officer. Only post the form to the university website for review by other universities after approval by the Executive Director and Chief Academic Officer.

UNIVERSITY:	BHSU
DEGREE(S) AND PROGRAM:	Library Media Minor
CIP CODE:	250101
UNIVERSITY DEPARTMENT:	School of Education
BANNER DEPARTMENT CODE:	BSCE
UNIVERSITY DIVISION:	College of Education and Beh Sci
BANNER DIVISION CODE:	6E

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

Pamela Cariveau
President of the University

Click here to enter a
5/13/22
Date

1. Program Degree Level (place an "X" in the appropriate box):

Associate ☐ Bachelor's ☒ Master's ☐ Doctoral ☐

2. Category (place an "X" in the appropriate box):¹

Certificate ☐ Specialization ☐ Minor ☒ Major ☐

3. The program action proposed is (place an "X" in the appropriate box):²

Inactive Status ☐ Termination ☒

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.

*See question 4**See questions 5 and 6***4. INACTIVE STATUS**

- A. Provide a justification for inactivating the program:**
- B. If there are current students in the program, what are the implications of placing the program on inactive status?**
- C. What is the last date (day/month/year) by which a student can graduate in the program?**
- D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?**

5. TERMINATION WITH ENROLLED STUDENTS

- A. Provide a justification for terminating the program:**
History of low program productivity and small class sizes. Additionally nearly half of the courses were taught by adjunct so cost prohibitive.
- B. What is the plan for completion of the program by current students?**
A teach-out plan has been developed for the students with four or fewer of the 7 required courses remaining to completion. This plan provides program completion by the end of term Su 2022. Students who are not part of the teach-out plan will receive academic counseling for alternative programs.
- C. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?**
November 1, 2021.
- D. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?**
November 1, 2021
- E. What is the last term or date (day/month/year) by which a student can graduate from the program?**
August, 2022.
- F. What are the potential cost savings of terminating the program and what are the planned uses of the savings?**
Adjunct pay; 12 semester hours annually taught by master's level adjunct faculty \$19,368 per year. Move to support faculty line in the School of Education taught by adjunct with strong enrollments.

G. What are the resulting employee terminations and other possible implications including impact on other programs?

No full-time employee termination or reassignment. Loss of adjunct faculty. The program is a minor and not required by any student to graduate.

6. TERMINATION WITHOUT ENROLLED STUDENTS

A. Provide a justification for terminating the program:

B. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to *Deleted*)?

C. What are the potential cost savings of terminating the program and what are the planned uses of the savings?

D. What are the resulting employee terminations and other possible implications including impact on other programs?



SOUTH DAKOTA BOARD OF REGENTS ACADEMIC AFFAIRS FORMS

Program Termination or Placement on Inactive Status

Use this form to request termination or inactive status for an existing program (graduate program, undergraduate major or minor, certificate, or specialization). The Board of Regents, Executive Director, and/or their designees may request additional information about the proposal. After the university President approves the proposal, submit a signed copy to the Executive Director through the system Chief Academic Officer. Only post the form to the university website for review by other universities after approval by the Executive Director and Chief Academic Officer.

UNIVERSITY:	NSU
DEGREE(S) AND PROGRAM:	Music Education, K-12 - Instrumental
CIP CODE:	13.1312
UNIVERSITY DEPARTMENT:	Department of Music
BANNER DEPARTMENT CODE:	NMUT
UNIVERSITY DIVISION:	School of Fine Arts
BANNER DIVISION CODE:	5F

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

Michael W. W. W.
President (or Designee) of the University

9/14/2022
Date

1. Program Degree Level (place an "X" in the appropriate box):

Associate ☐ Bachelor's ☒ Master's ☐ Doctoral ☐

2. Category (place an "X" in the appropriate box):¹

Certificate ☐ Specialization ☐ Minor ☐ Major ☒

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

3. The program action proposed is (place an “X” in the appropriate box):²Inactive Status ☒Termination ☒*See question 4**See questions 5 and 6***4. INACTIVE STATUS****A. Provide a justification for inactivating the program:**

The School of Fine Arts consolidated three distinct Bachelor of Music Education degrees into a single Bachelor of Music Education, K-12 degree having two emphases.

B. If there are current students in the program, what are the implications of placing the program on inactive status?

There will be no negative consequence. For students in their first or second years, the conversion will be made immediately if possible. For students in their third or fourth years, existing classes will be retained and offered until all have completed.

C. What is the last date (day/month/year) by which a student can graduate in the program?

May 2028

D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?

May 2022*

**BOR staff inactivated the program in May 2022 in response to the substantive program modification approved by the BOR.*

5. TERMINATION WITH ENROLLED STUDENTS**A. Provide a justification for terminating the program:**

The School of Fine Arts consolidated three distinct Bachelor of Music Education degrees into a single Bachelor of Music Education, K-12 degree having two emphases. The program was inactivated in May 2022, and we submit this paperwork to terminate the degree.

B. What is the plan for completion of the program by current students?

² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.

For students in their first or second years, the conversion will be made immediately if possible. For students in their third or fourth years, existing classes will be retained and offered until all have completed.

- C. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?**

January 2023

- D. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?**

January 2023

- E. What is the last term or date (day/month/year) by which a student can graduate from the program?**

May 2028

- F. What are the potential cost savings of terminating the program and what are the planned uses of the savings?**

N/A

- G. What are the resulting employee terminations and other possible implications including impact on other programs?**

N/A

6. TERMINATION WITHOUT ENROLLED STUDENTS

- A. Provide a justification for terminating the program:**

- B. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to *Deleted*)?**

- C. What are the potential cost savings of terminating the program and what are the planned uses of the savings?**

- D. What are the resulting employee terminations and other possible implications including impact on other programs?**



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Program Termination or Placement on Inactive Status

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UNIVERSITY:	NSU
DEGREE(S) AND PROGRAM:	Music Education, K-12 - Vocal
CIP CODE:	13.1312
UNIVERSITY DEPARTMENT:	Department of Music
BANNER DEPARTMENT CODE:	NMUT
UNIVERSITY DIVISION:	School of Fine Arts
BANNER DIVISION CODE:	5F

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

Michael Wenous

President (or Designee) of the University

9/14/2022

Date

1. Program Degree Level (*place an "X" in the appropriate box*):

Associate ☐ Bachelor's ☒ Master's ☐ Doctoral ☐

2. Category (*place an "X" in the appropriate box*):¹

Certificate ☐ Specialization ☐ Minor ☐ Major ☒

3. The program action proposed is (*place an "X" in the appropriate box*):²

Inactive Status ☒ Termination ☒

See question 4

See questions 5 and 6

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

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4. INACTIVE STATUS

A. Provide a justification for inactivating the program:

The School of Fine Arts consolidated three distinct Bachelor of Music Education degrees into a single Bachelor of Music Education, K-12 degree having two emphases.

B. If there are current students in the program, what are the implications of placing the program on inactive status?

There will be no negative consequence. For students in their first or second years, the conversion will be made immediately if possible. For students in their third or fourth years, existing classes will be retained and offered until all have completed.

C. What is the last date (day/month/year) by which a student can graduate in the program?

May 2028

D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?

May 2022*

**BOR staff inactivated the program in May 2022 in response to the substantive program modification approved by the BOR.*

5. TERMINATION WITH ENROLLED STUDENTS

A. Provide a justification for terminating the program:

The School of Fine Arts consolidated three distinct Bachelor of Music Education degrees into a single Bachelor of Music Education, K-12 degree having two emphases. The program was inactivated in May 2022, and we submit this paperwork to terminate the degree.

B. What is the plan for completion of the program by current students?

For students in their first or second years, the conversion will be made immediately if possible. For students in their third or fourth years, existing classes will be retained and offered until all have completed.

C. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?

January 2023

- D. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?**

January 2023

- E. What is the last term or date (day/month/year) by which a student can graduate from the program?**

May 2028

- F. What are the potential cost savings of terminating the program and what are the planned uses of the savings?**

N/A

- G. What are the resulting employee terminations and other possible implications including impact on other programs?**

N/A

6. TERMINATION WITHOUT ENROLLED STUDENTS

- A. Provide a justification for terminating the program:**

- B. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to *Deleted*)?**

- C. What are the potential cost savings of terminating the program and what are the planned uses of the savings?**

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SOUTH DAKOTA BOARD OF REGENTS ACADEMIC AFFAIRS FORMS

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UNIVERSITY:	NSU
DEGREE(S) AND PROGRAM:	Medical Laboratory Science (BS)
CIP CODE:	51.1005
UNIVERSITY DEPARTMENT:	Science & Mathematics
BANNER DEPARTMENT CODE:	NSCM
UNIVERSITY DIVISION:	College of Arts & Sciences
BANNER DIVISION CODE:	5A

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

Michael Wernow
President (or Designee) of the University

10/14/2022
Date

1. Program Degree Level (place an "X" in the appropriate box):

Associate ☐ Bachelor's ☒ Master's ☐ Doctoral ☐

2. Category (place an "X" in the appropriate box):¹

Certificate ☐ Specialization ☐ Minor ☐ Major ☒

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

3. The program action proposed is (place an “X” in the appropriate box):²Inactive Status ☒Termination ☐*See question 4**See questions 5 and 6***4. INACTIVE STATUS****A. Provide a justification for inactivating the program:**

The Medical Laboratory Science (MLS) program has been a consistently low-enrolled program for the past three years. Based on this information along with a change in availability of faculty teaching the courses in the program, we would like to inactivate the program rather than terminating it outright, as this would give us the opportunity to reassess the feasibility of reactivating the program at a later date. Additionally, because programs like this are vital to South Dakota workforce needs in the healthcare field, and those who have graduated from the program have proven successful in obtaining employment within the field, the opportunity to reassess the program at a later date is preferred.

B. If there are current students in the program, what are the implications of placing the program on inactive status?

This will have no effect on the remaining students. We will ensure that all required courses to complete the major will be offered in a feasible rotation so that students currently enrolled in the program may graduate in a timely manner.

C. What is the last date (day/month/year) by which a student can graduate in the program?

5 May 2029

D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?

1 January 2023

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5. TERMINATION WITH ENROLLED STUDENTS

- A. Provide a justification for terminating the program:**
- B. What is the plan for completion of the program by current students?**
- C. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?**
- D. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?**
- E. What is the last term or date (day/month/year) by which a student can graduate from the program?**
- F. What are the potential cost savings of terminating the program and what are the planned uses of the savings?**
- G. What are the resulting employee terminations and other possible implications including impact on other programs?**

6. TERMINATION WITHOUT ENROLLED STUDENTS

- A. Provide a justification for terminating the program:**
- B. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to *Deleted*)?**
- C. What are the potential cost savings of terminating the program and what are the planned uses of the savings?**
- D. What are the resulting employee terminations and other possible implications including impact on other programs?**



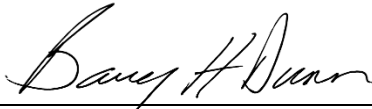
SOUTH DAKOTA BOARD OF REGENTS ACADEMIC AFFAIRS FORMS

Program Termination or Placement on Inactive Status

UNIVERSITY:	SDSU
DEGREE(S) AND PROGRAM:	Social & Human Services Minor [SSHS]
CIP CODE:	44.0000
UNIVERSITY DEPARTMENT:	School of Psychology, Sociology & Rural Studies
BANNER DEPARTMENT CODE:	SPSR
UNIVERSITY DIVISION:	Arts, Humanities & Social Sciences
BANNER DIVISION CODE:	3S

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.



 President of the University

9-28-22

Date

1. Program Degree Level: Associate ☐ Bachelor's ☒ Master's ☐ Doctoral ☐

2. Category:¹ Certificate ☐ Specialization ☐ Minor ☒ Major ☐

3. The program action proposed is:² Inactive Status ☐ Termination ☒

5. TERMINATION WITH ENROLLED STUDENTS

a. Provide a justification for terminating the program:

The School of Psychology, Sociology and Rural Studies requests to terminate the Social and Human Service minor due to an effort to streamline curriculum and an inability to offer the required/elective coursework (e.g., SOC 270 - Introduction to Social Work and SOC 271 - Social Work Skills and Methods I) with academic quality following faculty departures.

There are currently 29 students who have declared Social and Human Services as their minor. Those students' major programs include Human Development and Family Studies, Sociology, Psychology, and Political Science.

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.

As an alternative to the Social & Human Services minor, new students may elect to pursue minor programs such as Sociology, Psychology, Mental Health Services, or Leadership and Management of Nonprofit Organizations.

b. What is the plan for completion of the program by current students?

With the proposed termination date, all students will have an opportunity to complete the minor by completing the listed required and elective courses or by completing related courses in consultation with faculty/staff in the school with the required program substitution requests.

Requirements for Social and Human Services Minor –

Total Required Credits: 18

- SOC 270 - Introduction to Social Work (COM) Credits: 3
- SOC 271 - Social Work Skills and Methods I Credits: 3
- SOC 286 - Service Learning Credits: 1-3 (3 credits required)
- SOC 400 - Social Policy (COM) Credits: 3
- Select six credits from the following. Credits: 6
 - CJUS 436 - Juvenile Justice (COM) Credits: 3
 - PSYC 305 - Learning and Conditioning Credits: 3
 - PSYC 327 - Child Psychology Credits: 3
 - PSYC 357 - Psychological Therapies Credits: 3
 - PSYC 358 - Behavior Modification Credits: 3
 - PSYC 451 - Psychology of Abnormal Behavior (COM) Credits: 3
 - PSYC 477 - Psychology Testing and Measurement (COM) Credits: 3
 - SOC 250 - Courtship and Marriage (COM) [SGR #3] Credits: 3
 - SOC 283 - Working with Diverse Populations Credits: 3
 - SOC 325 - Domestic and Intimate Violence (COM) Credits: 3
 - SOC 377 - Documentation in Practice Settings Credits: 3
 - SOC 382 - The Family (COM) Credits: 3

Three of the four required courses 1) SOC 270 - Introduction to Social Work 2) SOC 271 - Social Work Skills and Methods I, and 3) SOC 286 - Service Learning are no longer offered at SDSU. The fourth required course, SOC 400 - Social Policy is offered regularly.

Most elective courses, ten out of twelve courses, are offered regularly. Students will be advised to finish the minor program by completing the available required courses, courses below from the specific substitutions list, and courses from the elective list to reach the 18-credit minor requirement.

Specific Substitutions:

As a substitution for SOC 270, students should complete CHRD 301 - Introduction to Rehabilitation because it introduces students to a related field. For example, students will be exposed to legal and ethical requirements that apply to clinical practice. CHRD 301 will be offered again Fall 2023 as an online course by the SDSU School of Education, Counseling and Human Development.

As a substitution for SOC 271 students should complete either PSYC 357 - Psychological Therapies or SOC 283 - Working with Diverse Populations because both of these courses

similarly develop interactional skills. PSYC 357 will be offered again Fall 2023 as an online course by the SDSU School of Psychology, Sociology and Rural Studies. SOC 283 will be offered as an in-person course by the SDSU School of Psychology, Sociology and Rural Studies.

As a substitution for SOC 286, students may complete SOC 494 - Internship, which is offered every semester including summer, or any other course from the electives list.

Notification:

All students with the declared minor will receive an email communication notifying them of the program termination and the minor program completion plan for specific substitutions following SDSU Academic Affairs approval.

- c. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?**

Spring 2023

- d. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?**

Spring 2023

- e. What is the last term or date (day/month/year) by which a student can graduate from the program?**

Spring 2028

- f. What are the potential cost savings of terminating the program and what are the planned uses of the savings?**

As part of previous budget cuts, personnel tied to the Social & Human Services minor were not renewed, therefore, the cost savings associated with terminating this program have already been achieved. Furthermore, given the School of Psychology, Sociology and Rural Studies current staffing, they would need to hire additional staff (i.e., temporary or full-time instructional staff). By terminating the minor, additional hires to offer minor coursework are not necessary.

- g. What are the resulting employee terminations and other possible implications including impact on other programs?**

Previous budget cuts resulted in a non-renewal of a full-time instructor. No new employee terminations are necessary.



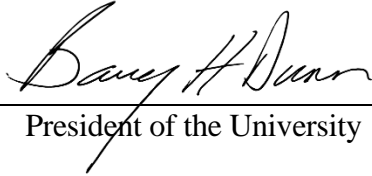
SOUTH DAKOTA BOARD OF REGENTS ACADEMIC AFFAIRS FORMS

Program Termination or Placement on Inactive Status

UNIVERSITY:	SDSU
DEGREE(S) AND PROGRAM:	Youth and Community Work Minor [SYCW]
CIP CODE:	44.0702
UNIVERSITY DEPARTMENT:	School of Psychology, Sociology & Rural Studies
BANNER DEPARTMENT CODE:	SPSR
UNIVERSITY DIVISION:	Arts, Humanities & Social Sciences
BANNER DIVISION CODE:	3S

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.



President of the University

9/28/22

Date

1. **Program Degree Level:** Associate ☐ Bachelor's ☒ Master's ☐ Doctoral ☐
2. **Category:**¹ Certificate ☐ Specialization ☐ Minor ☒ Major ☐
3. **The program action proposed is:**² Inactive Status ☐ Termination ☒

5. TERMINATION WITH ENROLLED STUDENTS

a. Provide a justification for terminating the program:

The School of Psychology, Sociology and Rural Studies requests to terminate the Youth and Community Work minor due to an effort to streamline curriculum and an inability to offer the required/elective coursework (e.g., SOC 282 - Youth and Community Work) with academic quality following faculty departures.

There are currently 20 students who have declared Youth and Community Work as their minor. Those students' major programs include Human Development and Family Studies, Psychology, Criminology, Sociology, Agricultural Education/Communication/Leadership, History, Communication Studies, Interdisciplinary Studies, Leadership and Management of Non-Profit Organizations, and Sport and Recreation Management.

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.

As an alternative to the Youth and Community Work minor, new students may elect to pursue a related minor such as Psychology, Sociology, Human Development and Family Studies, or Leadership and Management of Nonprofit Organizations.

b. What is the plan for completion of the program by current students?

Current students will be able to complete the program as planned. With the proposed termination date, all students will have an opportunity to complete the minor by completing the listed required and elective courses or by completing related courses in consultation with faculty/staff in the school with the required program substitution requests.

Requirements for Youth and Community Work Minor –

Total Required Credits: 18

- SOC 282 - Youth and Community Credits: 3
- SOC 283 - Working with Diverse Populations Credits: 3
- SOC 286 - Service Learning Credits: 1-3 (3 credits required)
or SOC 494 - Internship (COM) Credits: 1-12 (3 credits required)
- Select nine credits from the following. Credits: 9
 - CJUS 436 - Juvenile Justice (COM) Credits: 3
 - ENGL 240 - Juvenile Literature [SGR #4] Credits: 3
 - HDFS 237 - Human Development II: Adolescence Credits: 3
 - PSYC 327 - Child Psychology Credits: 3
 - PSYC 364 - Cross Cultural Psychology Credits: 3
 - PSYC 414 - Drugs and Behavior (COM) Credits: 3
 - RECR 101 - Parks and Society Credits: 3
 - RECR 260 - Fundamentals of Sport and Recreation Leadership Credits: 3
 - RECR 362 - Recreation Across the Lifespan Credits: 3
 - SOC 150 - Social Problems (COM) [SGR #3] Credits: 3
 - SOC 270 - Introduction to Social Work (COM) Credits: 3
 - SOC 271 - Social Work Skills and Methods I Credits: 3
 - SOC 325 - Domestic and Intimate Violence (COM) Credits: 3
 - SOC 377 - Documentation in Practice Settings Credits: 3
 - SOC 400 - Social Policy (COM) Credits: 3
 - SOC 433 - Leadership and Organizations Credits: 3
 - SOC 455 - Juvenile Delinquency (COM) Credits: 3
 - SOC 492 - Topics (COM) Credits: 1-3 (3 credits required) (Drugs and Society)

Three of the four required course options are currently being offered on a regular rotation, in part by an emergency full-time instructor. Nine out of the eighteen elective courses are offered regularly in the School of Psychology, Sociology and Rural Studies. Elective courses offered by the School of English and Interdisciplinary Studies (ENGL 240 - Juvenile Literature), School of Education, Counseling and Human Development (HDFS 237 - Human Development II: Adolescence), and the School of Health and Consumer Sciences (RECR 101 - Parks and Society, RECR 260 - Fundamentals of Sport and Recreation Management, and RECR 362 - Recreation Across the Lifespan) appear to be offered regularly but are subject to those units' enrollment management plans.

Students will be advised to finish the minor program by completing the available required courses, courses below from the specific substitutions list, and courses from the elective list to reach the 18-credit minor requirement.

Specific Substitutions:

As a substitution for SOC286 - Service Learning, the only required course that is not offered, students may either complete SOC494 - Internship, which is offered every semester including summer, or any other course from the electives list.

Notification:

All students with the declared minor will receive an email communication notifying them of the program termination and the minor program completion plan for specific substitutions following SDSU Academic Affairs approval.

- c. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?**

Spring 2023

- d. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?**

Spring 2023

- e. What is the last term or date (day/month/year) by which a student can graduate from the program?**

Spring 2028

- f. What are the potential cost savings of terminating the program and what are the planned uses of the savings?**

As part of previous budget cuts, personnel tied to the Youth and Community Work minor were not renewed, therefore, the cost savings associated with terminating this program have already been achieved. Furthermore, given the School of Psychology, Sociology and Rural Studies current staffing, we would need to hire additional staff (i.e., temporary or full-time instructional staff). By terminating the minor, additional hires to offer minor coursework are not necessary.

- g. What are the resulting employee terminations and other possible implications including impact on other programs?**

Previous budget cuts resulted in a non-renewal of a full-time instructor. No new employee terminations are necessary.