

SOUTH DAKOTA BOARD OF REGENTS

APPLICATION FOR REDUCED TUITION

BLACK HILLS STATE UNIVERSITY—ELLSWORTH AIR FORCE BASE

— APPLICABLE TO ACTIVE DUTY MILITARY, THEIR SPOUSES & DEPENDENTS, AND DEPARTMENT OF DEFENSE
CIVILIAN EMPLOYEES STATIONED AT ELLSWORTH AIR FORCE BASE IN BOX ELDER, SD —

SECTION I: STUDENT INFORMATION				
Student Name: (Last, First, MI)		Student ID:	Date:	
Mailing Address: (Street, City, State, Zip Code)				
Email Address:		Course Location: (Select all that apply)		
		EAFB	Spearfish	Rapid City Online
Select Term:	Year:	Course Level:		
Fall Spring Summer		Undergraduate Graduate		
<p>— THIS APPLICATION IS VALID FOR ONLY ONE SEMESTER, STUDENTS MUST REAPPLY EACH SEMESTER —</p> <p>— APPLICATIONS MUST BE SUBMITTED TO BHSU NO LATER THAN THE ADD/DROP DATE OF THE SEMESTER —</p> <p>— REDUCED TUITION APPLIES TO UNDERGRADUATE AND GRADUATE COURSES BOTH IN PERSON AND ONLINE—</p>				
Check all Military/Civilian/VA Educational Benefits that you may be using this semester:				
Federal Tuition Assistance Civilian Tuition Assistance SDNG 50% TA ROTC GI Bill MYCAA				
APPLICANT STATEMENT OF UNDERSTANDING				
I HEREBY MAKE APPLICATION FOR REDUCED TUITION. I AM A CURRENT MILITARY SERVICE MEMBER, THEIR SPOUSE AND/OR DEPENDENT, AND/OR A CIVILIAN EMPLOYED BY THE UNITED STATES DEPARTMENT OF DEFENSE STATIONED AT ELLSWORTH AIR FORCE BASE ENROLLED IN BLACK HILLS STATE UNIVERSITY COURSES AT ANY OF THE AFOREMENTIONED LOCATIONS DURING THE SEMESTER IN WHICH THE REDUCED TUITION BENEFITS ARE REQUESTED. I AUTHORIZE THE RELEASE OF THIS MILITARY INFORMATION TO ALL EDUCATION REPRESENTATIVES AND STATE SCHOOL OFFICIALS TO DETERMINE BENEFIT ELIGIBILITY.				
Student Signature:		Rank:	Date:	
SECTION II: VERIFICATION OF MILITARY SERVICE				
Unit Name & Location		Branch of Service:	Status: (Active/Spouse/Dependent/DOD Civilian)	
Student must provide a Current Military Document to a BHSU Official—See Page 2				
Document: (Military ID/Orders/Pay Stub/Other)		Name & Signature of BHSU Official:		
SECTION III: MAIN CAMPUS VERIFICATION & APPROVAL				
Approved:	Disapproved:	Student Coded?	School Official Initials:	Date:

Completed Applications should be sent to:

Black Hills State University
Veterans Affairs Office

veterans@bhsu.edu

Phone: (605) 642-6415

Fax: (605) 642-6095

INSTRUCTIONS FOR COMPLETING THE SD BOARD OF REGENTS APPLICATION FOR REDUCED TUITION

—BHSU/EAFB ACTIVE DUTY, SPOUSES/DEPENDENTS, DOD CIVILIANS—

Reduced tuition will apply to undergraduate and graduate courses offered at the following locations:
Black Hills State University - Spearfish / Black Hills State University - Rapid City / Ellsworth Air Force Base / Online

SECTION I: STUDENT INFORMATION

- Complete student information including which semester benefits are being applied for and school information.
- Indicate all Military and VA benefits expected to be used during the semester.
- Read and sign the Applicant Statement of Understanding.

SECTION II: VERIFICATION OF MILITARY SERVICE

- Students must complete Unit Name & Location, Branch of Service, and indicate current military status.
- For Verification of Military Service: Students must provide a military document (Military ID, Pay Stub, Orders, etc.) with current date(s) of military service to a university official at a BHSU campus. Examples:
 - * **Current Military ID** with expiration date. Must not expire before academic term start date.
 - * **Pay Stub** (Leave and Earnings Statement) - see ETS date on top row of form—date must be after academic term start date.
 - * **Current Orders**—effective dates of orders must include academic term start date.
 - * **Other document** with current dates of service that include academic term start date.
 - * **Dependent ID**
- University official should indicate type of document provided and provide name and signature for verification of military service.
- A copy of the document provided by the student to the university official for verification of military service is not required to be sent to the student's home university once current military service has been verified.

Student or University Official should submit the completed application to the BHSU Veterans Affairs Office.

SECTION III: CAMPUS VERIFICATION & APPROVAL

Black Hills State University's office will approve or disapprove applications based on the requirements concerning proof of military service and date of application.

- Verify student enrollment in the semester for which the application is being submitted.
- Verify date of application (no later than the drop/add date of semester for which benefits are being applied for).
- Verify dated military document was provided (see list in Section II) and signature of University Official.

FREQUENTLY ASKED QUESTIONS

1. What if I am in SDNG, can I use both tuition reduction benefits?

Students may use only one tuition reduction program per semester. This benefit is equal to the SDNG rate.

2. How long can I use this benefit?

There is no credit hour limit for this benefit. Students must be a member of the Active Armed Forces or a National Guard/Reserve unit at least one day of the semester in which you use the benefit.

3. Will this application apply to online or face to face courses?

This tuition reduction program will apply to undergraduate and graduate courses taken online or at Black Hills State University-Spearfish, Black Hills State University-Rapid City, and Ellsworth Air Force Base.