APPLICATION FOR REDUCED TUITION–SD BOARD OF REGENTS ONLINE AND UNIVERSITY CENTER COURSES
--CURRENT MILITARY MEMBERS ONLY--

SECTION I: STUDENT INFORMATION

Name (Last, First, MI)	Student ID#	Date

Mailing Address (Street, City, State, Zip)		

Email	Course Location – Check all that Apply: Pierre Rapid City Sioux Falls Online

Check Term: FALL SPRING SUMMER	Year	Check Home School: BHSU DSU NSU SDSMT SDSU USD

-APPLICATIONS MUST BE SUBMITTED TO THE SCHOOL NO LATER THAN THE ADD/DROP DATE OF THE SEMESTER-
-THIS APPLICATION IS VALID FOR ONLY ONE SEMESTER, STUDENTS MUST REAPPLY EACH SEMESTER-
-REDUCED TUITION WILL APPLY TO UNDERGRADUATE COURSES OFFERED AT UNIVERSITY CENTERS AND ON-LINE-

Check all Military/VA Educational Benefits that you may be using this semester:
Federal Tuition Assistance   SDNG 50% TA   ROTC   GI Bill   MYCAA

APPLICANT STATEMENT OF UNDERSTANDING

I HEREBY MAKE APPLICATION FOR REDUCED TUITION. I AM A CURRENT MILITARY SERVICE MEMBER ENROLLED IN UNIVERSITY CENTER/ONLINE COURSES DURING THE SEMESTER IN WHICH THE REDUCED TUITION BENEFITS ARE REQUESTED. I AUTHORIZE THE RELEASE OF THIS MILITARY INFORMATION TO ALL EDUCATION REPRESENTATIVES AND STATE SCHOOL OFFICIALS TO DETERMINE BENEFIT ELIGIBILITY.

Student's Signature	Rank	Date

SECTION II: VERIFICATION OF MILITARY SERVICE

Unit Name & Location	Branch of Service	Status (Active, NG, Reserve)

Student must provide a Current Military Document to a UC or a Main Campus Official – See Page 2

Document: (Military ID / Orders / Pay Stub / Other)	Name & Signature of UC/Campus Official:

SECTION III: MAIN CAMPUS VERIFICATION & APPROVAL

Approved	Disapproved	Student Coded?	School Official Initials	Date

Completed Applications should be sent to the appropriate university office below:

BLACK HILLS STATE UNIVERSITY
VETERAN SERVICE OFFICE
EMAIL: VETERANS@BHSU.EDU
PHONE; (605) 642-6415 FAX: (605) 642-6095

SOUTH DAKOTA SCHOOL OF MINES & TECH
REGISTRAR'S OFFICE
EMAIL: VETERANSCERT@SDSMT.EDU
PHONE: (605) 394-2553 FAX: (605) 394-1268

DAKOTA STATE UNIVERSITY
VETERAN AFFAIRS OFFICE
EMAIL: VETERAN.ASSISTANT@DSU.EDU
PHONE: (605) 256-5742 FAX: (605) 256-5020

SOUTH DAKOTA STATE UNIVERSITY
VETERANS AFFAIRS OFFICE - BROWN HALL
EMAIL: SDSU.VETERANS@SDSTATE.EDU
PHONE: (605) 688-6487 FAX: (605) 688-4986

NORTHERN STATE UNIVERSITY
REGISTRAR'S OFFICE
EMAIL: VAOFFICE@NORTHERN.EDU
PHONE: (605) 626-2545 FAX: (605) 626-2587

UNIVERSITY OF SOUTH DAKOTA
REGISTRAR'S OFFICE
EMAIL: VETERANS@USD.EDU
PHONE: (605) 677-8833 FAX: (605) 677-6753

INSTRUCTIONS FOR COMPLETING THE
APPLICATION FOR REDUCED TUITION–SD BOARD OF REGENTS ONLINE AND UNIVERSITY CENTER COURSES
--CURRENT MILITARY MEMBERS ONLY--

Reduced tuition will apply to undergraduate courses offered at the following locations:
UNIVERSITY CENTER- PIERRE & SIOUX FALLS / BLACK HILLS STATE UNIVERSITY- RAPID CITY / ONLINE

SECTION I: STUDENT INFORMATION

- Complete student information including which semester benefits are being applied for and school information.
- Indicate all Military and VA benefits expected to be used during the semester.
- Read and sign the Applicant Statement of Understanding.

SECTION II: VERIFICATION OF MILITARY SERVICE

- Students must complete Unit Name & Location, Branch of Service, and indicate current military status.
- For Verification of Military Service: Students must provide a military document (Military ID, Pay Stub, Orders, ect) with a current date(s) of military service to a university official at a UC or a Main Campus. Examples:
  - **Current Military ID** with expiration date. Must not expire before academic term start date.
  - **Pay Stub** (Leave and Earnings Statement) – see ETS date on top row of form – date must be after academic term start date.
  - **Current Orders** – effective dates of orders must include academic term start date.
  - **Other document** with current dates of service that include academic term start date.
- University official should indicate type of document provided and provide name & signature for verification of military service.
- A copy of the document provided by the student to the university official for verification of military service is **not** required to be sent to the student's home university once current military service has been verified.

Student or University Official should submit the completed application to the appropriate university office – See list on Page 1

SECTION III: CAMPUS VERIFICATION & APPROVAL

Each main campus university office (see list on Page 1) will approve or disapprove applications based on the requirements concerning proof of military service and date of application.

- Verify student enrollment in the semester for which application is being submitted.
- Verify date of application (no later than the drop/add date of semester for which benefits are being applied for).
- Verify dated military document was provided (see list in Section II) and signature of University Official.
- Approve or disapprove application accordingly.

FREQUENTLY ASKED QUESTIONS

1. What if I am in SD NG, can I use both tuition reduction benefits? Students may use only one tuition reduction program per semester. This benefit is equal to the SD NG rate.

2. How long can I use this benefit? There is no credit hour limit for this benefit. Students must be a member of the Active Armed Forces or a National Guard/Reserve unit at least one day of the semester in which you use the benefit.

3. Will this application apply to online or courses on a main campus? This tuition reduction program will apply to undergraduate courses taken online and at the SD State Supported University Centers listed above.